



Tydd st Mary and Weston Hills
Church Schools Federation
Allergy Safety Policy



(In line with DfE Allergy Safety in Schools Statutory Guidance - July 2026)

1. Policy Statement

Our schools are committed to providing a safe, inclusive and supportive environment for all pupils with allergies. We recognise that allergies can be life-threatening and that anaphylaxis is a medical emergency requiring immediate treatment.

The schools will take all reasonable steps to reduce the risk of allergen exposure, ensure staff are trained to recognise and respond to allergic reactions, and promote the full participation of pupils with allergies in all aspects of school life. This policy complies with the Department for Education's statutory guidance *Allergy Safety in Schools 2026* and related duties under the Children and Families Act 2014.

2. Aims

The schools will:

- Identify pupils with allergies as early as possible.
- Maintain Individual Healthcare Plans (IHPs) for pupils with significant allergies.
- Ensure all staff receive allergy awareness training.
- Hold emergency spare Adrenaline Auto-Injectors (AAIs).
- Minimise allergen risks whilst recognising that complete elimination of allergens cannot always be guaranteed.
- Establish clear emergency response procedures.
- Record, review and learn from allergy incidents and near misses.
- Work collaboratively with parents, healthcare professionals, catering providers and pupils.

3. Roles and Responsibilities

Governing Body

The Governing Body will:

- Approve and review this policy annually.
- Ensure appropriate arrangements are in place to support pupils with allergies.
- Monitor compliance with statutory requirements.

Executive Headteacher (Mrs Sonya Ely)

The Headteacher will:

- Ensure implementation of this policy.
- Designate an Allergy Lead.
- Ensure adequate training is provided.
- Maintain records of training, incidents and medication. [\[gov.uk\]](#), [\[gov.uk\]](#)

Allergy Lead (SENCo – Mrs Amy Spelman)

The Allergy Lead will:

- Coordinate Individual Healthcare Plans.
- Maintain a register of pupils with allergies.
- Monitor medication storage and expiry dates.
- Coordinate training and incident reviews.

Staff

All staff will:

- Complete required allergy awareness training.
- Follow Individual Healthcare Plans.
- Know how to recognise allergic reactions and anaphylaxis.
- Act immediately in an emergency.

Parents/Carers

Parents/carers must:

- Inform the school of allergies and changes in medical advice.
- Provide prescribed medication where required.
- Supply up-to-date medical documentation and emergency contacts.
- Participate in IHP reviews.

4. Identifying Pupils with Allergies

The school will:

- Obtain allergy information at admission.
- Review medical information annually.
- Record pupils requiring support on the school's allergy register.
- Develop an Individual Healthcare Plan for any pupil requiring active allergy management.

5. Individual Healthcare Plans (IHPs)

An IHP will include:

- Details of allergens.
- Signs and symptoms of reaction.
- Emergency procedures.
- Medication requirements.
- Storage locations of medication.
- Educational visits and extracurricular arrangements.
- Named contacts and healthcare professionals.

IHPs will be reviewed annually, following any allergic reaction and/or when medical needs or medication change.

6. Preventing Exposure to Allergens

The schools will:

- Promote handwashing before and after eating.

- Implement safe food handling procedures.
- Ensure allergen information is available from catering providers.
- Consider allergy risks when planning activities, celebrations, cooking and educational visits.
- Undertake risk assessments where necessary.
- Avoid describing the school as "allergen free" as complete exclusion cannot be guaranteed.

Food and Catering

The school and catering providers will:

- Comply with food allergen legislation.
- Make allergen information available.
- Check ingredients when menu changes occur.
- Consider pupils' dietary needs in all food provision.

7. Adrenaline Auto-Injectors (AAIs)

The school will:

- Maintain spare in-date AAIs on site.
- Store AAIs in clearly marked, accessible locations.
- Check expiry dates regularly.
- Ensure arrangements are in place for educational visits and off-site activities.

Where prescribed, pupils should have immediate access to their own AAIs in accordance with their IHP.

8. Staff Training

All staff will receive allergy awareness training that covers:

- Common allergies.
- Recognition of allergic reactions and anaphylaxis.
- Use of AAIs.
- Emergency procedures.
- Responsibilities under this policy.

Training will be completed on induction and refreshed annually. Completion will be recorded and monitored.

9. Emergency Response

If an allergic reaction is suspected:

1. Stay with the pupil.
2. Follow the Individual Healthcare Plan.
3. Administer prescribed medication as directed.

If anaphylaxis is suspected:

1. Administer an AAI immediately.
2. Call 999 and state: "**Anaphylaxis.**"

3. Contact parents/carers.
4. Administer a second AAI if symptoms continue and medical advice supports doing so.
5. Ensure the pupil is transferred to hospital, even if symptoms improve.

10. Incident Reporting and Near Misses

The school will:

- Record all allergic reactions and near misses.
- Inform parents/carers promptly.
- Review incidents to identify lessons learned.
- Update risk assessments and IHPs where needed.

11. Educational Visits and Extra-Curricular Activities

The school will ensure pupils with allergies can participate safely in all activities by:

- Reviewing IHPs before visits.
- Completing risk assessments.
- Taking required medication and emergency equipment.
- Ensuring trained staff are present.

12. Bullying and Inclusion

The school will not tolerate bullying, teasing or discriminatory behaviour relating to allergies.

Allergy awareness will form part of the school's approach to safeguarding, inclusion and wellbeing.

13. Monitoring and Review

This policy will be reviewed: annually, following serious incidents and/or when legislation/guidance changes.

Date implemented: September 2026

Review Date: September 2027

Signed:

Executive Headteacher: _____

Mrs Sonya Ely

Chair of Governors: _____

Mr Clive Browne